

A cancelled check must be provided with this form.

APPLICANT / CO-APPLICANT SECTION - To be completed by the employee.						
I hereby authorize and request you provide the Office of Early Childhood and Out of School Learning information as specified below. This information is necessary to establish my eligibility for childcare assistance. This is without any liability to you whatsoever. You may retain a copy of this authorization for your records.						
Signature of employee			Date (month, day, year)			
Printed name of employee		Last	Last four digits of Social Security number		Telephone number	
					( )	
EMPLOYER SECTION - To be completed by the employer ONLY.						
Please provide the following information for the employee's most recent pay date.						
Frequency of pay	Actual Date Paid (month, day, ye		Gross Wages Paid	Total Hours	s Worked	Check Number of cancelled check provided
☐ Weekly ☐ Bi-Weekly ☐ Monthly						oncox provided
Is this individual still employed?	If No, last day worked (month			th, day, year)		
☐ Yes ☐ No						
Name of employer						
Address of employer (number and street, city, state, and ZIP code)						
Business telephone number						
( )						
Signature of employer				Date completed (month, day, year)		
Printed name		Title				