

POSSESSIONS AND CLOTHING INVENTORY - RESIDENTIAL

CLIENT NAME: _____

PERSON COMPLETING INVENTORY: _____ Date: _____

This form serves as a guideline for minimum clothing requirements for children placed in out-of-home care.
 Based on the child's age and gender, complete the appropriate section and satisfy any items in the "NEEDS" Column.
 This form should, at minimum, be completed at placement and removal/discharge and submitted to the Case Manager.

WARDROBE & QUANTITY STANDARD CHILDREN 0-24 MONTHS OF AGE				WARDROBE & QUANTITY STANDARD CHILDREN 2-5 YEARS OF AGE			
ITEM	REQ	# CHILD HAS	# CHILD NEEDS	ITEM	REQ	# CHILD HAS	# CHILD NEEDS
OUTWEAR:				OUTWEAR:			
Daytime Outfits	7			Daytime Outfits	7		
Jacket	1			Jacket	1		
Winter Coat	1			Heavy Coat	1		
Blankets - Receiving	3			Bathing Suit	1		
Blankets - Large	1			UNDER/NIGHTWEAR:			
UNDER/NIGHTWEAR:				UNDER/NIGHTWEAR:			
Diapers	adequate supply			Training Pants/Panties	8		
Undershirts/Onesies	8			Pajamas	2		
Pajamas	4			FOOTWEAR:			
FOOTWEAR:				FOOTWEAR:			
Socks	8			Socks	8		
Shoes	2			Shoes (casual)	1		
ACCESSORIES:				ACCESSORIES:			
Mittens	1			Mittens/Gloves	1		
Hats	1			Hat	1		
WARDROBE & QUANTITY STANDARD GIRLS 6-12 YEARS OF AGE				WARDROBE & QUANTITY STANDARD BOYS 6-12 YEARS OF AGE			
OUTERWEAR:				OUTERWEAR:			
Heavy Coat	1			Heavy Coat	1		
Jacket	1			Jacket	1		
Sweaters	2			Sweater	2		
Dress Outfits (skirts, dresses, pants, blouses)	2			Slacks	1		
Shirts	5			Jeans	4		
Jeans	4			Dress Shirt	1		
Shorts (seasonal)	4			Poloshirt/Pullover (seas)	7		
Bathing Suit	1			Tie	1		
UNDER/NIGHTWEAR:				UNDER/NIGHTWEAR:			
Underwear	8			Shorts	4		
Bathrobe (optional)	??			Bathing Suite	1		
FOOTWEAR:				FOOTWEAR:			
Sleepwear	2			Undershorts	8		
Bras (if needed)	2			Sleepwear	2		
FOOTWEAR:				FOOTWEAR:			
Socks	7			Socks	8		
School Shoes	1			School Shoes	1		
Shoes - Athletic	1			Shoes (athletic)	1		
Shoes - Dress	1			Shoes (dress)	1		
Snowboots (seasonal)	1			ACCESSORIES:			
ACCESSORIES:				ACCESSORIES:			
Gloves	1			Gloves/Mittens	1		
Hat	1			Hat	1		
Belts (blk or bwn)	1			Belt (blk & Bwn)	1		

WARDROBE & QUANTITY STANDARD GIRLS 13-18 YEARS OF AGE				WARDROBE & QUANTITY STANDARD BOYS 13-18 YEARS OF AGE			
OUTERWEAR:				OUTERWEAR:			
Heavy Coat	1			Heavy Coat	1		
Jacket	1			Jacket	1		
Sweaters	2			Sweater	2		
Dress Outfits	2			Slacks	2		
Shirts	7			Jeans	4		
Jeans	4			Dress Shirt	2		
Shorts (seasonal)	4			Poloshirt/Pullover (seas)	7		
Bathing Suit	1			Tie	1		
UNDER/NIGHTWEAR:				UNDER/NIGHTWEAR:			
Underwear	8			Shorts	4		
Bras	3			Bathing Suit	1		
bathrobe	1			T-shirts	4		
sleepwear	2			UNDER/NIGHTWEAR:			
FOOTWEAR:				UNDER/NIGHTWEAR:			
Socks	8			Undershorts	8		
Shoes (casual/School)	1			Bathrobe	1		
Shoes (athletic)	1			Sleepwear	1		
Shoes (dress)	1			FOOTWEAR:			
ACCESSORIES:				FOOTWEAR:			
Gloves/Mittens	1			Socks	8		
Hat/Scarf	1			Shoes (casual/School)	1		
Belt	1			Shoes (athletic)	1		
				Shoes (dress)	1		
				ACCESSORIES:			
				Gloves/Mittens	1		
				Hat/Scarf	1		
				Belt (blk & Bwn)	2		
OTHER REQUIRED ATTIRE:							
Athletic Uniforms							
School Uniforms							
Maternity							
Sports/Safety Equip							
Job Required Uniforms							
OTHER PERSONAL BELONGINGS:		(Toys, games, jewelry, momentos, electronics, keepsakes, etc.)					

*Attach additional sheets, if needed.							

CONDITION OF CLOTHING							
As required by DCS Child Welfare policy 8.19, a clothing maintenance allotment is included in the monthly per diem.							
All clothing should be appropriate for the season, in good condition, free from damage and stains, and should be of correct and proper fit for the child. Second-hand clothing items that meet these requirements are acceptable.							